



How to guide for students: Zoom (GCSE and A Level)

What is Zoom and how does it work?

Zoom users can choose to record sessions, collaborate on projects, and share or annotate on one another's screens, all with one easy-to-use platform. Zoom offers quality video, audio, and a wireless screen-sharing performance across Windows, Mac, Linux, iOS, Android, Blackberry and Zoom is free to use.

Please see the guidance on how to access and utilise the features of Zoom below.

Accessing a live lesson

Teachers will share a link to a Zoom session through Edmodo in advance of the lesson. All staff have been advised to show pre-recorded sessions that can be accessed at any time and can be viewed again and again. See the example below.

Students can access this link on most mobile devices, including PCs, laptops, iPads and mobile devices.



Mr. Ruhe posted to **Zoom Trial**
Teacher ✓ at Nishkam High School
a few seconds ago · 🗨️



Today's period 3 economics lesson will be at 10:45.

Follow the link.

Have your notepad and pen to hand.

<https://zoom.us/j/434928012?pwd=UXh2SXFuY0ZYeXhwYWWhSYjd2S3R2UT09>





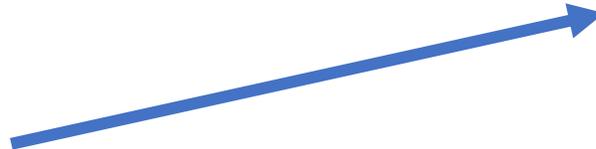
1. Installing the software

On your first use of Zoom you will be required to install the necessary software. On a laptop/PC it will look like the below image. On a mobile device it will direct you to the app store (Google Play or App Store, device dependent). This should only take a few seconds (depending on network connection)

Launching...

Please click [Open zoom.us](#) if you see the system dialog.

If nothing prompts from browser, [click here](#) to launch the meeting, or [download & run Zoom](#).



You will need to 'download & run Zoom' if you are on a laptop or PC.

With iPads and mobile phones you will need to download the Zoom app.

2. Be sure to 'join without video' as this will not be required.

Join without Video

Join with Video

Please also mute your microphone, if your device has one.

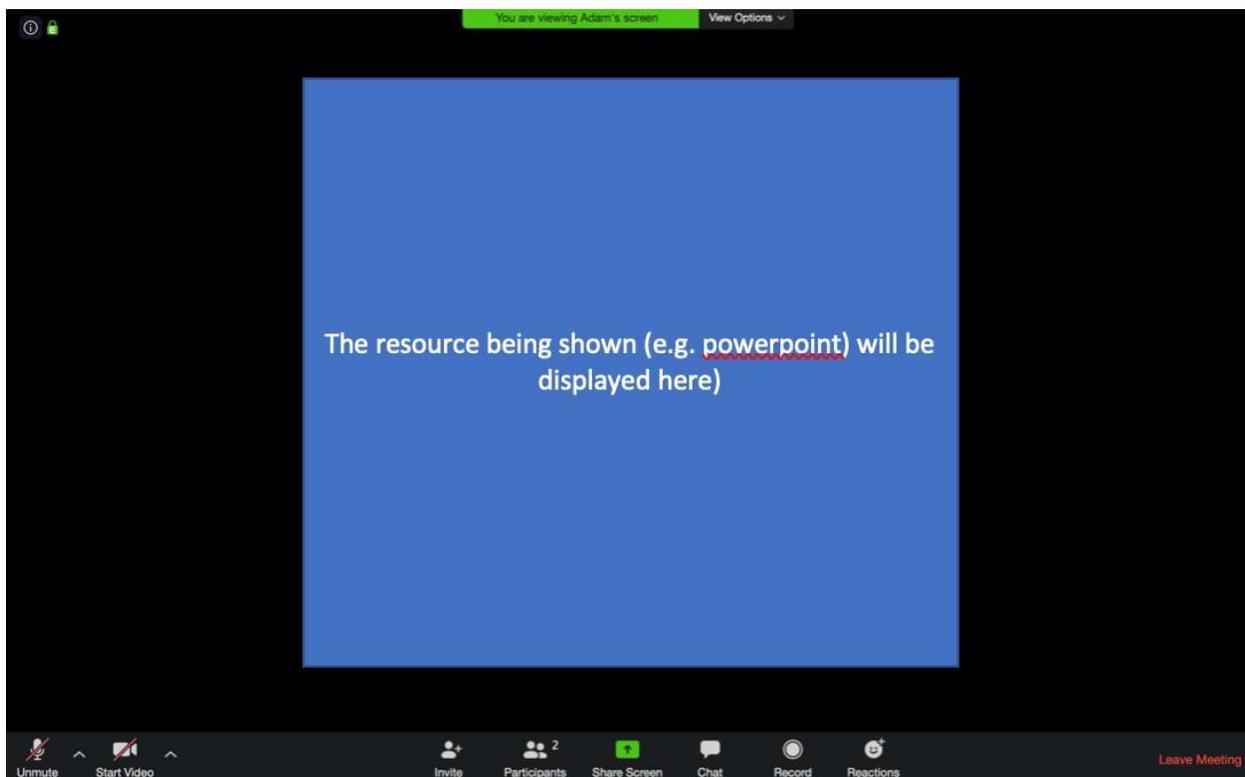


3. You're in and ready to learn!

You will now see the resource/screen that the teacher is showing at that point in time. Turn up your speakers so you can hear your teacher.

Pressing alt+h will bring up the chat box which the teacher will monitor throughout the session. Alternatively click the 'chat' button on the toolbar. Should questions not be answered during the live lesson, then these will be followed up afterwards, with answers being posted on Edmodo to common queries and misconceptions.

A recording of the live lesson will be available to view after the lesson. Your teacher will post a link to the video recording.





5. Control bar (shown at the bottom of the screen)

At the bottom of the screen you will see a number of controls.

On entering the lesson do...

1. Mute your microphone (bottom left)
2. Switch off your video (bottom left)

