



10th June 2020

Dear Parent/Carer

I hope you and your loved ones are continuing to keep safe during these unprecedented times.

I am writing to inform you that we are continuing with our plans to reopen the school for **Reception, Year 1 and Year 6** on **Monday 15th June 2020**. The school will continue to remain open for the children of key workers/vulnerable children, who have been regularly attending school since the school closures.

If your family unit is at high risk, and/or you decide not to send your child to school, your child will not be marked absent. We will continue to find means to support your child at home. This will continue to require your help and support.

In school, we will be taking some measures to help both pupils and staff to be as safe as possible. This will include:

- Staggered start and end times to the school day;
- Hand washing/sanitising frequently;
- Limiting class sizes as far as possible and never more than 15;
- There will be no sharing of equipment;
- Some markings in corridors to encourage social distancing where possible;
- There will be no breakfast club or afterschool care.

Drop-off and Collection

To minimise crowds and maintain a safe distance from one another, we are asking parents to drop children off at staggered intervals (see times below).

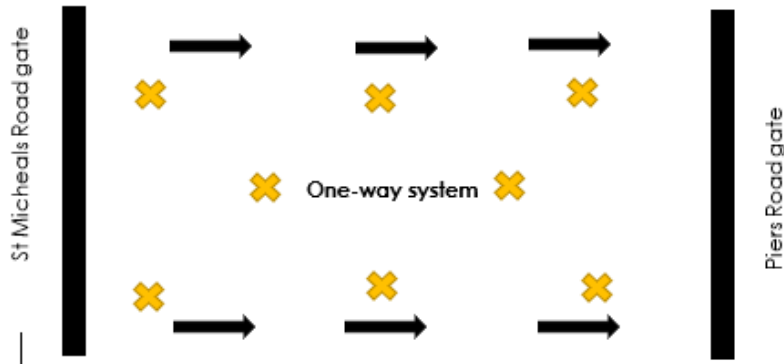
Drop off

Group	Time
Key Workers	8:30am
Year 6 + siblings	8:45am
Year 1 + Siblings	9:00am
Reception + siblings	9:15am

Collection

Group	Time
Reception + siblings	2:30pm
Year 1 + siblings	2:45pm
Year 6 + siblings	3:00pm
Other Key Workers	3:15pm

All parents should arrive at the main school gate on St Michael's Road. A one-way system will be adopted by all parents as per the diagram on the next page. As you are waiting to drop your child, we ask that you wait on the social distancing markers which will be placed on the floor. Once you have dropped-off your child, please continue in a one-way direction down to Piers Road. This will ensure a safe and calm return for all our children.



We would request from you the following:

- If your child has a temperature, cough or anosmia (loss of or change in your normal sense of smell and/or taste) please do not bring your child to school for at least 7 days and follow government guidance COVID-19: guidance for households with possible coronavirus infection guidance;
- If a member of the household has a temperature, cough or anosmia (loss of or change in your normal sense of smell and/or taste) please do not bring your child to school for 14 days;
- Your child and household are entitled to coronavirus tests if your child develops any new symptoms via the NHS website; <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/ask-for-a-test-to-check-if-you-have-coronavirus/>;
- In this instance, please advise the school of the result of the test.
- If you or your child are contacted by Public Health England 'Track and Trace' please kindly self-isolate as instructed and notify the school.
- Please adhere very closely to the drop-off and pick up time advised by us.
- Please minimise the number of members of your household to one adult when coming to drop off or pick up your child;
- Please be respectful of others by maintaining 2-metre distancing at all times. Please keep your child with you at all times;
- Please avoid public transport where possible;
- Pupils should wear either their school uniform or PE kit and these should be washed daily. No blazer or tie is required.
- Face to face meetings with you will not be taking place. Please call or email the school office if you have any specific queries. Please do not request to talk with staff during pick up or drop off and please do not enter the school building.

Please do note the decision to maintaining an open school will be continually reviewed and is subject to change. For example, if we encounter significant staff shortages due to sickness we may need to temporarily close some classes.

If you have further questions, please email enquiries.NPSB@nishkamschools.org and we will endeavour to answer your query as soon as possible.

Yours sincerely,

Mrs D Westwood (Principal) and Dr BS Mahon CEO, Nishkam School Trust

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SCHOOL MEMBER



2014|2015