

## Nishkam School West London Appeal Form

Thank you for lodging your appeal. You will be given at least 10 school days' notice of the date of your appeal.

Please read the information regarding Appeals arrangements before completing this form <https://www.nishkamschooltrust.org/nswl/page/?title=Appeals&pid=752>.

Please complete this form and send to the following email address [admissions@nishkamschools.org](mailto:admissions@nishkamschools.org) with any supporting evidence if you wish to appeal for a place for your child at a Nishkam School West London which is unable to offer you a place. Your appeal will be heard by an Independent Appeals Panel. You will be given at least 10 school days' notice of the date of your appeal hearing.

Child's Details		
Child's Legal Surname		
Child's Legal Forenames		
Child's Date of Birth		
Child's Gender		
Address		
Postcode		
Current School Year		
Year group you are appealing for		
Present School: (if not currently in School please state last education provider attended)		
Parent/ Carer Details		
Name of person lodging appeal		
Relationship to child		
Contact Number		
Email Address		
Appeal Procedure		
Please indicate by circling if you would like to attend the appeal hearing	Yes	No
If an interpreter is required please state language		
Please indicate by circling you require any special arrangements for the hearing.	Yes	No

<p>Sometimes there is an opportunity to arrange your appeal at short notice. This means that you waive your right to proper notice (it should be 10 working days). Please circle yes if you agree to have an appeal at shorter notice.</p>	<p>Yes</p>	<p>No</p>
<p>On occasion you may bring a representative to help you with the hearing please let us know if you are bringing a representative. Please give name and relationship to the appellant.</p>		

Please provide your grounds or reasons for appealing in the section below. The information that you supply here will be passed to the independent appeals panel. It is therefore important that you explain your reasons for appealing as fully as possible. Please continue on a separate sheet if necessary, you may also include supporting statements from third parties. Please note that it is your responsibility to obtain any additional documents, as neither the Panel nor the Admissions team can make enquiries on your behalf. Additional information must be submitted seven days before the hearing. Please note appeals will not be processed unless reasons for your appeal have been supplied below.

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Please send any supporting evidence along with this form to [admissions@nishkamschools.org](mailto:admissions@nishkamschools.org)

I certify that the information I have provided on this form is true to the best of my knowledge and understand that any false or deliberately misleading information on this form and/or supporting papers may render this application invalid and could lead to the withdrawal of an offer of a school place for my child. For further enquiries please contact: [admissions@nishkamschools.org](mailto:admissions@nishkamschools.org). The information you provide on this form will be used to consider your appeal, it will be shared with members of the appeal panel who have an obligation to keep any information confidential. Information will be input onto systems to keep a record of the appeal and outcome. If you have any concerns about your information, please contact [admissions@nishkamschools.org](mailto:admissions@nishkamschools.org). Nishkam School Trust are committed to protecting any personal data that we hold. If you need further information on how your information is used or your data rights, you can view our privacy notice on the website [www.nishkamschools.org](http://www.nishkamschools.org).

Date	
Name of person completing form	