



Coronavirus School Closure Plan 2019 – 20

Any decision to close the school will be based on guidance from the DfE (Department for Education) and PHE (Public Health England)

<https://www.gov.uk/government/organisations/public-health-england>

<https://www.gov.uk/government/organisations/department-for-education>

1. Communication - Closure outside of school hours

Inform of closure and ongoing updates	Communication Method	Owner
All staff	School email and telephone call	Headteacher/ Principal
Contracted services inc. catering and cleaning	Email and telephone call	Office Lead
CEO, Chair of LGB and LA	School email and telephone call	Headteacher/ Principal
Parents/ Carers	School email/ Parent Pay	School Business Manager
Parents/ Carers	Facebook/ School Website/ Twitter	Marketing Executive

1.1 If notification of closure happens part way through a school day, inform pupils in Key Stage specific assemblies;

1.2 Cleaning services will be contacted in advance of any school closure to ensure plans are in situ if deep clean is required;

1.3 Place sign on school gate (if appropriate);

1.4 Share the school closure plan with staff.

2. Continued education

In the event of a school closure, it is our duty to provide quality educational opportunities for our pupils while also maintaining supportive pastoral care during a time of uncertainty for our community. This will be achieved through a combination of access to remote learning via online materials, setting of practical tasks and viewing videos/presentations.

If any issues arise regarding the availability and/ or quality of internet services for either yourself or staff, this will be taken into account and we will endeavour to provide an alternative to assist your child's continued education.

2.1 Aims and objectives

- a. Offer the continuity of the school day and learning routines, as far as practically possible;
- b. Provide quality online tasks and other materials;
- c. Where possible, the class teaching staff will support and challenge, through online platforms, all pupils as a class, small group or as individuals;

- d. Feedback will be provided via online communication to pupils and their parents where necessary;
- e. As much as possible, pastoral support will be provided for children in this period of uncertainty

2.2 Availability of staff

The Senior Leadership Team and Pastoral Support Staff will be available and accessible to pupils and parents in normal school hours. Contact information will be made available during this period.

In the absence of any key members of staff, alternative contacts will be provided immediately.

2.3 Timetables and work set

There will be work set daily with supporting resources including, at times, video/presentations.

You will be kept informed of the work set and instructions on how to complete this.

There will be a high level of consistency across year groups and phases.

It is imperative to maintain a routine for your child in order ensure they continue to have opportunities to learn in the absence from school. We would encourage that you ensure time is set aside for your child to complete set tasks by their teacher and communicate if necessary.

If your child has any SEN (Special Educational Needs), the SENDCo will contact you to discuss this directly.

3. Safeguarding and Well being

Any concerns about a child or parent/carer/other person interacting with or having contact with a student, should be reported immediately to one of the Designated Safeguarding Leads.

The school will continue to work with multi-agencies to provide a duty of care to our children.

4. Key contacts

Telephone: 0203 141 8760

Email: Enquiries.NSWL@nishkamschools.org