



Dear Parent/Carer,

**End of year activities day will take place on Thursday, 16<sup>th</sup> July 2020 – Alton Towers for Years 9 & 10**

The end of year activities day will take place on Thursday, 16<sup>th</sup> July 2020. This will include a number of creative workshops or a school trip. The creative workshops will be a combination of art, music and computing and will be taking place in school free of charge. Numbers are limited for the creative workshops; therefore, it is essential that if you would like your child to take part in them **please reserve your child's place via ParentPay as soon as possible.**

Spaces for the workshops will be allocated on a first come, first serve basis. If you would like your son/daughter to take part in the school trip we are asking for a voluntary contribution of £29.00 to cover the cost for travel and entrance to the theme park. Without a voluntary contribution from each participating student we may have to cancel the trip.

I appreciate that this letter comes to you in the dark and cold month of December and July may seem a million miles away right now, I am however conscious that spreading the cost of trips and events can sometimes make the difference in pupil attendance. In order to reserve your son/daughter's place for their chosen activity make a payment of £5.00 for the trip or reserve a place for the creative workshop on ParentPay **by Friday 10<sup>th</sup> January 2020.**

If you have selected the trip please note that we do not accept any cash payments and all payments need to be made via ParentPay by **Friday 19<sup>th</sup> June 2020.** There are different methods of payment available on ParentPay to enable you to spread the cost. Please see dates below.

Deposit/instalments	Amount	Due date
1	£5.00	10/01/2020
2	£6.00	28/02/2020
3	£6.00	03/04/2020
4	£6.00	15/05/2020
5	£6.00	19/06/2020

Payments are non-refundable and the school reserves the right to exclude, any student from the trip whose behaviour inside or outside of school preceding the trip might cause the Principal serious concerns for the safety of the other students. If you have any questions that need to be answered before this, please do not hesitate to contact me by calling the school office.

Yours sincerely

Mrs. V Chatwin  
Associate Principal/Pastoral & Safeguarding Lead

Nishkam High School  
Great King Street North, Birmingham, B19 2LF  
T: 0121 348 7660  
www.nishkamschool.org Principal: Mr. D. Kearns

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